



1919 S. HIGHLAND AVE • BUILDING A, SUITE 237 • LOMBARD, IL 60148

**MINUTES OF A REGULAR MEETING OF THE
FIREFIGHTERS' PENSION INVESTMENT FUND
INVESTMENTS AND OPERATIONS COMMITTEE
JUNE 2, 2022**

A regular meeting of the Firefighters' Pension Investment Fund of Illinois Investments and Operations Committee was held on Thursday, June 2, 2022 at 10:00 a.m. at the FPIF Headquarters located at 1919 S. Highland Avenue – Building A, Suite 237, Lombard, Illinois 60148 and via videoconference in accordance with Section 7(e) of the Illinois Open Meetings Act, pursuant to notice.

I. Call to Order

Chairman Bramwell called the meeting to order at 10:00 a.m.

II. Taking of the Roll

Robina Amato took the roll. Trustees George Schick, Herb Roach, and Chairman Bramwell were present, there were no absences.

Also present: Executive Director William Atwood, Chief Financial Officer David Zaloga, Portfolio Officer Mitchell Green, Chief Operating Officer Steve Zahn, Member Services Officer Robina Amato, Chairman Chuck Sullivan, Trustees Greg Knoll and John Perry, FPIF Staff/Board of Trustees; Mike Piotrowski, Marquette Associates; Mitch Holzrichter, Mayer Brown

III. Approval of the April 13, 2022 Meeting Minutes

The Committee reviewed the April 13, 2022 meeting minutes. A motion was made by Trustee Roach and seconded by Trustee Schick to approve the April 13, 2022 meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

IV. Approval of the April 13, 2022 Closed Session Meeting Minutes

The Committee reviewed the April 13, 2022 closed session meeting minutes. A motion was made by Trustee Schick and seconded by Trustee Roach to approve the April 13, 2022 closed session meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

V. Consideration and Approval for 2nd Public Notice – Amendment to Chapter 10: Investment Policy

Chairman Bramwell noted proposed amendments to FPIF's interim and long-term asset allocation were presented to the at the previous Committee Meeting. The proposed amendments increased the private market allocation to 31% which includes a 10% allocation to real estate, 10% allocation to private equity, 7% allocation to private credit and a 4% allocation to infrastructure. A motion was made by Trustee Roach and seconded by Trustee Schick to adopt and approve for recommendation

to the FPIF Board of Trustees the amendment to Chapter 10: Investment Policy. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

VI. Consideration and Approval – RFP Template

Director Atwood explained the need for a standardized template and procurement process as FPIF works toward a business-as-usual environment after the conclusion of the transition period. Attorney Holzrichter described the content of the template for the Committee and answered all questions. A motion was made by Trustee Schick and seconded by Trustee Roach to approve RFP template as prepared. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

VII. Consideration and Approval – Fixed Income Manager RFP Process

Mitchell Green presented a memo summarizing FPIF’s intent to issue an RFP for a core and core plus fixed income investment managers and reviewed a detailed timeline related to the RFP process. Mr. Green indicated that two managers would be selected. Trustee Roach requested additional information related to the scoring and selection process. Mr. Green reviewed the score process and indicated that the staff and Marquette would collaboratively identify semi-finalist and finalist candidates. Mr. Green further indicated that around 25 semi-finalists would advance and that any member of the staff or consultant could exclude a manager from further consideration. Additionally, Trustee Roach asked if FPIF could legally exclude firms that opposed FPIF’s consolidation. Attorney Holzrichter indicated that managers need to be free from conflicts of interest. A motion was made by Trustee Schick and seconded by Trustee Roach to approve the Fixed Income Manager RFP Process as prepared by FPIF Staff. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

VIII. Consideration and Approval for 2nd Public Notice – Amendment to Chapter 6: Procurement

Attorney Holzrichter presented specific amendments to Chapter 6: Procurement since being published for 1st public notice. A redline version of the policy in addition to a summary of revisions was presented to the Committee. Attorney Holzrichter also reviewed and responded to two public comments that were received regarding the policy amendments. A motion was made by Trustee Roach and seconded by Trustee Schick to adopt and approve for recommendation to the FPIF Board of Trustees the amendments to Chapter 6: Procurement as prepared. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

IX. Consideration and Approval for 2nd Public Notice – Amendment Chapter 8: Transition of Assets

Steve Zahn reviewed the specific amendments to Chapter 8: Transition of Assets including the timeline for conclusion of the statutory deadline and a requirement of FPIF to send notice to Article 4 pension funds of such conclusion. A motion was made by Trustee Schick and seconded by Trustee Roach to adopt and approve for recommendation to the FPIF Board of Trustees the amendments to Chapter 8: Transition of Assets as presented. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

X. Consideration and Approval for 2nd Public Notice – Amendment to Chapter 9: Participating Pension Funds

Steve Zahn reviewed amendments to Chapter 9: Participating Pension Funds which include cash management timing and eligibility of account representatives. Mr. Zahn answered all questions by the Committee. A motion was made by Trustee Roach and seconded by Trustee Schick to adopt and approve for recommendation to the FPIF Board of Trustees the amendments to Chapter 8: Transition of Assets as prepared. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

XI. Consideration and Approval for 2nd Public Notice – Amendment to Miscellaneous Rules

Director Atwood apprised the Committee that after receiving suggestions from Vice Chair Cole on miscellaneous rules, amendments are being presented to the Committee after a productive review process between FPIF Staff, Vice Chair Cole, Chair Sullivan and Trustee Bramwell. Attorney Holzrichter reviewed the amendments in detail for the Committee and answered all questions. A motion was made by Trustee Schick and seconded by Trustee Roach to adopt and approve for recommendation to the FPIF Board of Trustees the amendments to miscellaneous rules as prepared. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell
NAYS: None
ABSENT: None

XII. FPIF Website

Steve Zahn provided a brief history of FPIF and the development of the existing website and the increasing need for a more sophisticated with increased capacity for information sharing. Mr. Zahn informed the Committee that five firms submitted proposals to FPIF with a range of costs to provide a new and updated website and FPIF selected Straight North to provide such services.

XIII. Report of the Portfolio Officer

Mr. Green provided an update to the Committee members regarding current market environment and a brief update to the current transition of Article 4 investment assets. \$100 million was transitioned during the May tranche and another \$345 million is expected during the current June tranche which will bring the total FPIF portfolio to approximately \$7.3 billion to date. The current fee savings data shows a \$30 million fee savings per year and is expected to increase.

XIV. Performance Report – Marquette Associates

Quarterly Performance Report as of April 30, 2022 – Mr. Piotrowski presented the April 30, 2022 monthly performance report to the Committee. As of April 30, 2022, the FPIF’s assets were invested in: 30.6% fixed income, 63.2% equities, and 5.4% real estate. The total market value as of April 30, 2022 was \$6,802,426,976 with a one-month return of -5.9% versus the policy benchmark of -6%.

XV. Closed Session – Semi Annual Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Chairman Bramwell noted the only closed session meeting minutes of the Investments and Operations Committee are from April 13, 2022 that were approved during this meeting. There was no need for closed session.

XVI. Approval to Dispose of Meeting Recordings for Which Minutes Have Been Approved

Steve Zahn informed the Committee that the following meeting recordings of the Ad Hoc Committee on Operations are now eligible for destruction per the Open Meetings Act; April 10, 2020; May 5, 2020; May 26, 2020 and June 18, 2020. A motion was made by Trustee Schick and seconded by Trustee Roach to destroy the verbatim audio recordings for the aforementioned Ad Hoc Committee meetings. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell

NAYS: None

ABSENT: None

XVII. Other Business

There was no other business to come before the Committee.

XVIII. Public Comment

There was no request for public comment.

XIX. Adjournment

A motion was made by Trustee Roach and seconded by Trustee Schick to adjourn the meeting at 11:08 a.m. Motion carried by roll call vote.

AYES: Trustees Schick, Roach and Chairman Bramwell

NAYS: None

ABSENT: None